



# MT RIVERVIEW PRIMARY SCHOOL DISCIPLINE POLICY

## INTRODUCTION

When parents enrol their children at Mt Riverview Public School they enter into a partnership with the school staff. This partnership is based on shared responsibility and mutual respect. It aims to achieve effective learning and good discipline so that the school environment is both productive and harmonious. The partnership strives to create in children an understanding of appropriate behaviour. This understanding leads to the student developing a responsibility for his or her own behaviour. In realising these aims, the concept of self-discipline is an implicit requirement.

The words, images, sounds or virtual actions that occur on Social media sites like Facebook, Instagram, Twitter, Youtube, Snapchat and others can be public to 'the whole world'. What students do online may have consequences in the real world.

Your action and words on the internet (or using other devices like DS machines, mobile phones or other games) could harm others at this school. This includes other students, teachers, other staff, parents or friends.

If your conduct on line is likely to harm others connected with the school you may be subject to disciplinary action, whether or not that conduct happens at school, at your home, or anywhere else.

If you are concerned about whether your conduct, that of others that you know of, or have seen online, may harm others – even by mistake – please talk to your parents or a teacher about it.

Self-discipline can be achieved only by:

- promoting self esteem;
- recognition of the needs and rights of others;
- developing the ability to make responsible decisions; and
- promoting realistic expectations of potential.

## AIMS

All students at our school will be given the opportunity to become SAFE, RESPECTFUL LEARNERS and develop:

- an awareness of themselves as important individuals;
- an awareness that for the running of any society certain rules and laws are necessary;
- an understanding that each individual has a role to play in the effective running of any social group;
- the ability to formulate values and make responsible decisions; and
- an awareness that standards of behaviour may vary from situation to situation and develop the capacity to adjust accordingly.

## OUTCOMES

Through this policy students will be able to:

- respect the rights of others;
- accept and react positively to authority patterns of school, family and society;
- respect personal, private and public property;
- exhibit behaviour patterns acceptable to school, family and society; and
- accept that rights have corresponding responsibilities.

# **ROLES AND RESPONSIBILITIES FOR DEVELOPING DISCIPLINE**

## **1. PARENTS**

Responsibility: teaching, developing and maintaining self-discipline through:

- guidance and development of values and morals;
- upholding the efforts of the school to develop self-discipline; and
- support of school policies in maintenance and development of self-discipline.

## **2. TEACHERS**

Responsibility: developing and maintaining self-discipline through:

- classroom management;
- constantly looking for opportunities to raise self-esteem;
- analysis of behaviour;
- application of pupil management techniques;
- supporting rules consistently; and
- supporting parental teaching of moral values

## **3. PUPILS**

Responsibility: developing and maintaining self-discipline through:

- responding to advice and direction;
- observable behaviour in accord with school rules;
- encouraging, and adding to, the self-esteem of their peers;
- developing realisation of need for self-discipline;
- developing realisation of responsibility to home and school; and
- students will show respect for teachers, fellow students, other staff and school visitors and not engage in any form of harassment.

## **4. PRINCIPAL AND SCHOOL EXECUTIVE**

Responsibility: development and maintenance of self-discipline through:

- overall evaluation of pupil behaviour;
- development of appropriate management techniques within the school;
- performing higher authority roles;
- supporting class teachers in analysis and application of approved techniques;
- adding to the self esteem of students; and
- supporting parental teaching of values and morals.

## **5. POSITIVE REINFORCEMENT**

The teaching staff will acknowledge positive behaviour through:

- positive comments at assemblies;
- merit cards at weekly assemblies;
- stickers, PBL 'Warin' tokens, reward systems;
- self esteem exercises; and
- sharing examples of same with parents.

# **Rights and Responsibilities**

## **Rights**

- To have friends.
- To feels safe at school.
- To be happy at school.
- To feel good about themselves.
- To feel confident.
- To be able to trust teachers and friends.
- To be able to ask for help when they need it.

## **Responsibilities**

- To care for others at school.
- To be able to work out what to do next, on their own.
- To do the best they can in everything they do at school.
- To be honest in all situations.
- To show respect towards teachers, parents and other students.
- To solve their own problems in a sensible way.

## **PROGRESSIVE STEPS - DISCIPLINE PROBLEMS**

These are the steps that will be implemented in the normal course of events for students experiencing difficulty with socially acceptable behaviour. The exception would be an incident involving malicious physical violence i.e. assault of a teacher or another pupil or violence to property, in which case there could be cause for immediate suspension.

### **1. Classroom and Playground Behaviour**

Discipline is initially the sole responsibility of the classroom teacher or the teacher on playground duty.

### **2. Minor / Major Misbehaviour** Follow the PBL Student Behaviour Management Flowchart

See *Appendix 1*

### **3. Positive Rewards**

Positive rewards in the form of PBL tokens called 'Warins' will be given out on the playground. Students will place their PBL tokens into a class PBL box. On Monday morning assemblies, classes will bring out their PBL boxes containing their tokens and 2 tokens from each class box will be picked out. A Mt Riverview sticker will be given to the two students whose tokens were pulled out of the box. The remaining tokens will be put into a whole school PBL box and a reward (voted on by the SRC) will be given when the quota of warins has been reached. All PBL tokens are given out for examples of being a Safe, Respectful learner.

Warins are also given in the classroom for following class rules. Laminated Warins are handed out and a tally is kept. Warins are placed in the class box and a class reward is held, voted by the class, when the quota of warins has been achieved.

For every 5 playground warins and every 5 class warins, a Mt Riv sticker is given.

### **4. Reflection Time**

A more serious offence or repeated misbehaviour will result in the student being brought to the attention of an executive member who will determine if the student is to be placed in reflection time. His / her name, offence, date will be recorded in the school student tracking system.

A student who is placed on reflection will take home a set note to inform parents of the reason for the reflection time.

Reflection time will take place at 12:50-1:10 pm on the day where names are listed for reflection. The Principal/Executive will act as Reflection Time Supervisor. Students will be required to just sit for the reflection time period. They will already have been to the toilet and had lunch.

At 1:10 they will be able to return to the playground. Reflection time will be given for repeated minor or major behaviours.

### **4. Referral to Principal**

After repeated reflection time or for major incidents a student will be reported to the Principal who will interview the child and formulate a plan of action - **in consultation with the parents**.

Students being disciplined will be counselled on alternative behaviour. Each of these referrals will be documented and amendments will be suggested to the action plan worked out by the teacher and the supervisor.

## **5. School Counsellor Involvement**

This can only take place after permission has been granted by parents and may involve interviews between both parties and the Principal. At this meeting a Behaviour Modification Program or Behaviour Contracts may be instigated.

## **6. Consequences of Repeated Detentions**

After three reflection times in a school year the student's attendance at any out-of-school event, including excursions, sporting events, choir and camp will be reviewed.

## **7. Suspension**

Only the Principal in accordance with the strict guidelines set down by the Department of School Education can do this.

Suspension can also occur where there is a clear and close connection between the school and the conduct of the students. Suspension can also apply while students are away from the school site on school endorsed excursions.

## **8. Expulsion**

In extreme cases, the Principal can also take this step.

### **NOTE- Parent Involvement**

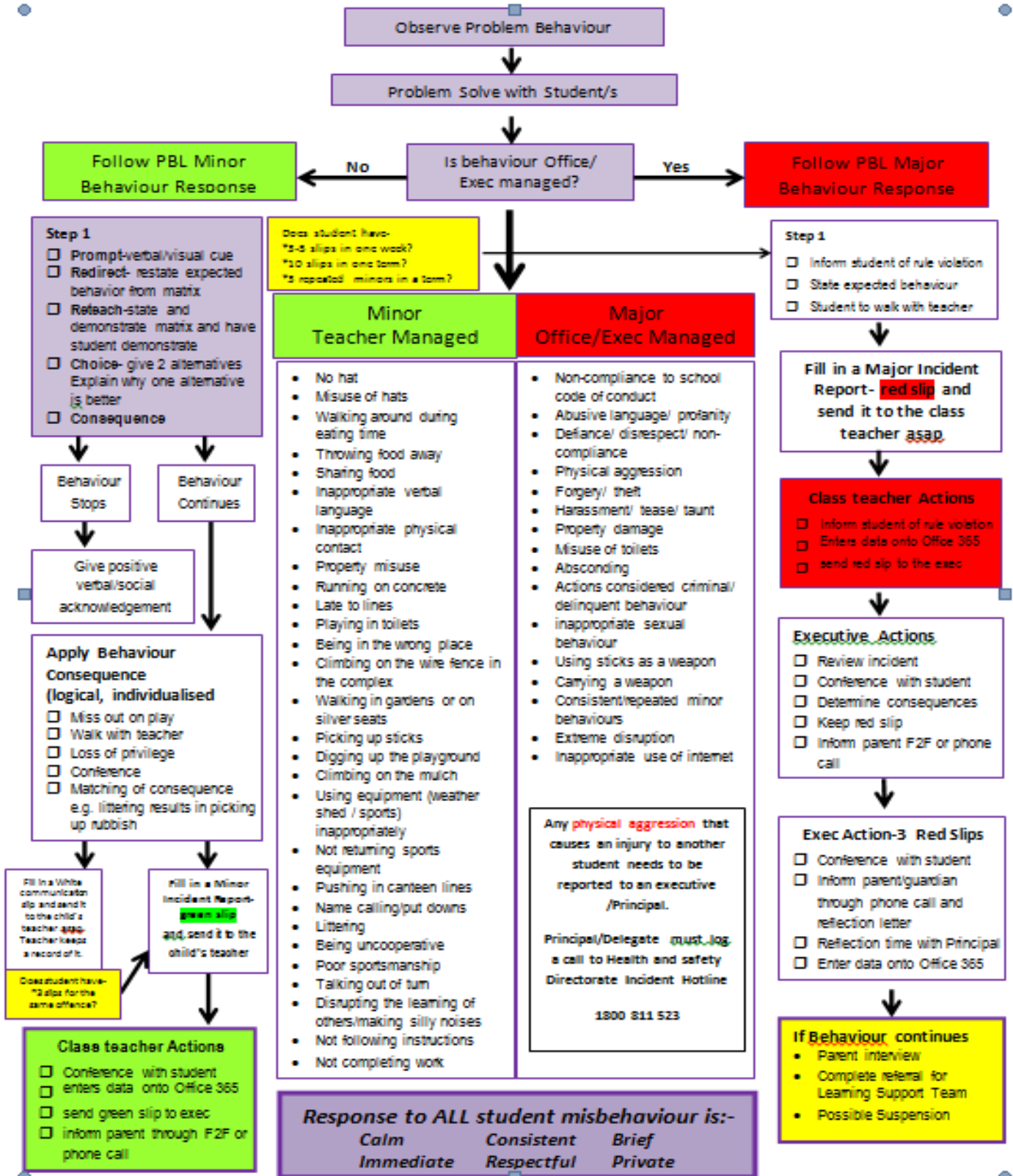
When students are placed in reflection time, the Executive on Reflection Duty will notify parents that there are difficulties being experienced by their child. After repeated reflection the Principal will request an interview.

At this interview parents will be made aware of the situation and the action plan that is in operation will be discussed and possibly amended. Parents may also be contacted by the Counsellor to be part of the Behaviour Modification Program.

In the extreme case of suspension or expulsion, parents will be notified immediately.




## Mt Riverview Public School Student Behaviour Management Process







	<h2 style="margin: 0;">Mount Riverview Public School</h2> <h3 style="margin: 0;">Minor Incident Referral</h3>		
<b>NAME:</b> _____ <b>Class:</b> _____			
<b>DATE:</b> _____ <b>TEACHER:</b> _____			
<b>Time of incident:</b>			
<input type="checkbox"/> Before school	<input type="checkbox"/> First session	<input type="checkbox"/> Recess	<input type="checkbox"/> Middle session
<input type="checkbox"/> Lunch (eating)	<input type="checkbox"/> 1st lunch	<input type="checkbox"/> 2nd lunch	<input type="checkbox"/> Afternoon session
<input type="checkbox"/> After school	<input type="checkbox"/> Special event		
<b>Location:</b>			
<input type="checkbox"/> Classroom	<input type="checkbox"/> COLA	<input type="checkbox"/> Transitions	<input type="checkbox"/> Bubbles
<input type="checkbox"/> Library / LAB	<input type="checkbox"/> Play equipment	<input type="checkbox"/> Lining up	<input type="checkbox"/> Bus lines
<input type="checkbox"/> Hall	<input type="checkbox"/> Complex	<input type="checkbox"/> Toilets	<input type="checkbox"/> Enter / leave school
<input type="checkbox"/> Admin block	<input type="checkbox"/> Oval	<input type="checkbox"/> Weather shed	<input type="checkbox"/> Other _____

<b>Reason for referral:</b>		
<u>Safe</u>	<u>Respectful</u>	<u>Learner</u>
<input type="checkbox"/> No hat	<input type="checkbox"/> Misuse of hats	<input type="checkbox"/> Walking around during eating
<input type="checkbox"/> Inappropriate physical contact	<input type="checkbox"/> Inappropriate verbal language	<input type="checkbox"/> Throwing food away
<input type="checkbox"/> Running on concrete	<input type="checkbox"/> Misuse of property	<input type="checkbox"/> Sharing food
<input type="checkbox"/> Playing in the toilets	<input type="checkbox"/> Digging up the playground	<input type="checkbox"/> Late to lines
<input type="checkbox"/> Out of bounds	<input type="checkbox"/> Climbing on the mulch	<input type="checkbox"/> Incorrect uniform
<input type="checkbox"/> Climbing on fences	<input type="checkbox"/> Not returning sport equipment	<input type="checkbox"/> Poor sportsmanship
<input type="checkbox"/> Walking in gardens	<input type="checkbox"/> Pushing in canteen lines	<input type="checkbox"/> Talking during assembly
<input type="checkbox"/> Walking on silver seats	<input type="checkbox"/> Name calling / put downs	
<input type="checkbox"/> Playing with sticks	<input type="checkbox"/> Littering	
<input type="checkbox"/> Misuse of weather shed		
<input type="checkbox"/> Misuse of equipment		





# Mt Riverview PS Reward System

The students at Mt Riverview PS are expected to act according to the school's values of Be Safe, Be Respectful and Be a Learner, as outlined in the positive behaviour matrix.

## 1. Mt Riverview Reward/Sticker Chart

- \*Each student receives a Mt Riverview reward chart at the beginning of each year which is kept in a class folder within the room.
- \*The children earn Mt Riv stickers from staff to be placed on to their chart.

Gold Award = 25 Mt Riv stickers

School Banner = 50 Mt Riv stickers

School Medallion = 75 Mt Riv stickers

When they have their quota of Mt Riv's for the above awards they take the sheet to the Principal who makes a note and they will be presented with their award at the next Whole School/Captains Assembly. These awards are organised by the Principal.

## 2. PBL token- Warin (Playground)

- \*Students who follow our core values will be issued a 'Warin'.
- \*Staff member will tick which value the student followed and write the child's name on the back and sign it.
- \*Tokens are acknowledged on a class list / chart and then placed in the playground PBL box in the classroom.
- \*A count of the Warins will be collected each term.
- \*A Mt Riv will be given to the child for every 5 Warins that they receive.
- \*When on duty, each teacher will hand out a minimum of 5 tokens each duty.
- \*Monday morning, each class will take the PBL box to assembly where two Warins will be drawn from each box. The children will receive a Mt Riv sticker to be placed onto their sticker chart.
- \*All Warins will go into a container to earn a whole school reward.

## 3. PBL token- Warin (Classroom)

- \*Students who follow our core values will be issued a 'Warin'.
- \*Tokens are acknowledged on a class list / chart and then placed in the class PBL box in the classroom.
- \*A count of the Warins will be collected each term.
- \*A Mt Riv will be given to the child for every 5 Warins that they receive.
- \*Each teacher will try and hand out a minimum of 5 tokens each session.
- \*The class will decide on a whole class reward for when they have reached a marker on their class box.

## 4. Merit Certificates

- \*Each class has an allocation of Mt Riv Merit cards each term.

Class teacher	2.5 merit certificates per student per year eg. 30 students x 2.5= (shared over 4 terms)
RFF/LAST Teacher	0.5 merit certificates per student per year eg. 30 students x 0.5= (shared over 4 terms)

- \*These merit certificates are presented at our K-2, 3-6 and Captains Assembly.
- \*They cover all well-being aspects such as for academic, social, behavioural.
- \*Merit award = 5 Mt Riv stickers. Teachers tick/sign 5 Mt Riv sticker boxes (rather than place a sticker).

**Mt Riverview PS**  
**Playground Areas- Expectations 2020**

**Morning – COLA**

- \*Prior to the 8:30 bell, children sit on silver seats under the big tree (with their belongings).
- \*Bell rings at 8:30, then.....

- \*Place bags in designated class area.
- \*All mobile phones to be handed in at the office upon arrival and collected at the end of the day.
- \*Children can play under the COLA, on the top asphalt or in the weather shed.
- \*Hats must be worn- No hat, play under the COLA.
- \*Handball, skipping, asphalt games are allowed. (no big balls or toys)
- \*On Wednesday, Thursday & Friday the library is open.
- \*Remember to go to the toilets, if needed.
- \*As the 9am bell rings, walk to lines for assembly or to class/scripture on a Friday.

- \*Out of bounds areas are:
  - in the classrooms with no teacher
  - behind the weather shed
  - on the grass
  - in the corridors
  - on the stairs
  - ramp near the library
- \*NO running

**Recess – COLA**

- \*Eating Bell at 10:45am      \*Play Bell at 10:55am-11:10am

- \*Children must sit down under the COLA/top asphalt (not in weather shed) for 10 mins to eat. When the bell rings, place rubbish in the bins.
- \*Children can play under the COLA, on the top asphalt or in the weather shed.
- \*Hats must be worn- No hat, play under the COLA.
- \*Handball, skipping, asphalt games are allowed. (no big balls or toys)
- \*Remember to go to the toilets, if needed.
- \*At the end of recess, walk to your class lines and wait quietly for your teacher.

- \*Out of bounds areas are:
  - in the classrooms with no teacher
  - behind the weather shed
  - on the grass
  - in the corridors
  - on the stairs
  - ramp near the library
- \*NO running

**Lunch- eating time**

\*12:40-12:50pm- Children must sit down under the COLA/top asphalt (not in the weather shed) for 10 mins to eat. When the bell rings they put their rubbish in the bin and then walk to a play area.

**Lunch- 1<sup>st</sup> half- COLA**

\*Play Bell at 12:50pm-1:10pm

\*Children can play under the COLA, on the top asphalt or in the weather shed.

\*Hats must be worn- No hat, play under the COLA.

\*Handball, skipping, asphalt games are allowed. (no big balls or toys)

\*Remember to go to the toilets, if needed.

\*At the end of 1<sup>st</sup> half (terms 2 & 3)-go to the oval / play equipment if rostered.

\*Out of bounds areas are:

-in the classrooms with no teacher

-behind the weather shed

-on the grass

**\*NO running**

-in the corridors

-on the stairs

-ramp near the library

**Lunch - 1<sup>st</sup> half - Small Oval / Complex**

\*Play Bell at 12:50pm-1:10pm

\*Children wait at the bottom of the ramp for the teacher to arrive for duty.

\*Children can play on the small oval - no team games.

\*Soccer /netball can be played in the complex (left hand side) on allocated days.

\*Right hand side of complex for basketball for all students.

\*Sports monitors will put out playground equipment- children must return.

\*Children can play with small balls, hoops, ropes, bean bags (small equipment).

\*NO food- stay in COLA area to eat.

\*No hat, play under the COLA.

\*Go directly to the toilets if needed and return promptly (via the COLA).

\*Out of bounds areas are:

-classrooms with no teacher

-big oval

-behind the library

**\*NO playing with sticks**

-on the mulch

-near the big rock

-access road

-behind the classrooms that are near bubblers

-play equipment

**Lunch – 2<sup>nd</sup> half - Small / Big Oval**

\*Play Bell at 1:10pm-1:30pm

- \*Children can play team games on the big oval only.
- \*Children can play with balls and play equipment on the small oval.
- \*Hats must be worn- No hat, play under the COLA (Term 1 & 4) or sit on seats in shade near play equipment (Term 2 & 3).
- \*No food- stay in COLA area to eat.
- \*Go directly to the toilets if needed and return promptly.
- \*At 1:25pm, teacher blows whistle for all equipment to be returned
- \*At 1:30pm, children walk to bubblers and toilets and then line up in class areas and wait for their teacher.

\*Out of bounds areas are:

- in the classroom with no teacher
  - complex
  - behind the classrooms that are near bubblers
  - mulch area near the big rock
  - access road
- \*No playing with sticks

**Lunch- 2<sup>nd</sup> half- COLA- Term 1 & 4**

\*Play Bell at 1:10pm-1:30pm

- \*Children can play under the COLA, on the top asphalt or in the weather shed.
- \*Hats must be worn- No hat, play under the COLA.
- \*Handball, skipping, asphalt games are allowed. (no big balls or toys)
- \*Remember to go to the toilets, if needed.

\*Out of bounds areas are:

- in the classrooms with no teacher
  - behind the weather shed
  - on the grass
  - in the corridors
  - on the stairs
  - on the ramp near the library
- \*NO running

**Lunch- 2<sup>nd</sup> half- Play Equipment/seats- Term 2 & 3**

\*Play Bell at 1:10pm-1:30pm

- \*Children sit and wait near the play equipment for the teacher to arrive.
- \*Children play on their rostered day
- \*Hats must be worn- No hat, sit in the seats near the play equipment (in shade).
- \*Remember to go to the toilets, if needed.

\*Out of bounds areas are:

- in the classrooms with no teacher
- behind the library
- behind the classrooms that are near bubblers



# Mt Riverview Public School Matrix



	All Settings	Classroom	Library/LAB	COLA	Weather Shed	Oval / Complex	Fixed/Play equipment	Toilets	Hall
<b>Be Safe</b>	<ul style="list-style-type: none"> <li>*Follow teacher instructions</li> <li>*Stay in bounds</li> <li>*Keep hands &amp; feet to yourself</li> <li>*Walk on hard surfaces</li> <li>*Wear hats when needed</li> <li>*Be in the right place at the right time</li> </ul>	<ul style="list-style-type: none"> <li>*Move in a safe and sensible way</li> <li>*Use equipment appropriately</li> <li>*Keep your hands and feet to yourself</li> </ul>	<ul style="list-style-type: none"> <li>*Use equipment safely</li> <li>*Push chairs in when finished</li> <li>*No food or drink</li> <li>*Be CYBER safe</li> </ul>	<ul style="list-style-type: none"> <li>*Walk</li> <li>*Be aware of others</li> <li>*Keep walkways and stairs clear</li> <li>*Use equipment sensibly</li> <li>*Play safe games- (handball, skipping, asphalt markings)</li> </ul>	<ul style="list-style-type: none"> <li>*Share the space</li> <li>*Use equipment properly</li> <li>*Follow teacher instructions</li> <li>*Keep hands and feet to self</li> </ul>	<ul style="list-style-type: none"> <li>*Wear a hat</li> <li>*Stay in-bounds</li> <li>*Share the space</li> <li>*Use equipment properly</li> <li>*Follow teacher instructions</li> <li>*Keep hands and feet to self</li> <li>*Don't climb the fences</li> </ul>	<ul style="list-style-type: none"> <li>*Wait and listen to the teacher</li> <li>*Use equipment appropriately</li> </ul>	<ul style="list-style-type: none"> <li>*Leave the toilets in a clean state</li> <li>*Wash hands before leaving</li> <li>*Keep food outside</li> <li>*Flush, wash and leave</li> </ul>	<ul style="list-style-type: none"> <li>*Enter and exit quietly</li> <li>*No entry without supervision</li> </ul>
<b>Be Respectful</b>	<ul style="list-style-type: none"> <li>*Listen actively</li> <li>*Treat others the way you want to be treated</li> <li>*Speak kindly to others</li> <li>*Look after your own belongings</li> <li>*Participate fairly</li> <li>*Keep our school clean</li> <li>*Follow the instructions of teachers</li> </ul>	<ul style="list-style-type: none"> <li>*Follow teacher instructions</li> <li>*Treat others the way you would like to be treated</li> <li>*Be an active listener</li> </ul>	<ul style="list-style-type: none"> <li>*Respect the books, resources and computer equipment</li> <li>*Use quiet voices</li> <li>*Return books, iPads, laptops</li> </ul>	<ul style="list-style-type: none"> <li>*Include others</li> <li>*Use your manners</li> <li>*Play fairly</li> <li>*Look after your own belongings</li> <li>*Share the space</li> </ul>	<ul style="list-style-type: none"> <li>*Use a quiet voice</li> <li>*Be aware of others</li> <li>*Pack up equipment</li> <li>*Be inclusive</li> <li>*Place rubbish in bin</li> </ul>	<ul style="list-style-type: none"> <li>*Speak kindly</li> <li>*Be a good friend</li> <li>*Keep oval tidy</li> <li>*Play fairly</li> <li>*Leave complex at end of 1<sup>st</sup> lunch</li> </ul>	<ul style="list-style-type: none"> <li>*Care for and use the equipment according to the rules</li> <li>*Wait your turn</li> </ul>	<ul style="list-style-type: none"> <li>*Take care of the toilets</li> <li>*Wait your turn</li> <li>*Respect the privacy of others</li> <li>*Wait for friends outside</li> </ul>	<ul style="list-style-type: none"> <li>*Leave the hall in a tidy manner</li> </ul>
<b>Be a Learner</b>	<ul style="list-style-type: none"> <li>*Give your full effort</li> <li>*Stop. Look, listen and think</li> <li>*Make good choices</li> <li>*Understand the expectations for each setting</li> <li>*Listen actively</li> <li>*Be ready to learn</li> <li>*Allow everyone to learn</li> </ul>	<ul style="list-style-type: none"> <li>*Be prepared for learning</li> <li>*Take pride in your work</li> <li>*Be an active and supportive class member</li> </ul>	<ul style="list-style-type: none"> <li>*Use books and internet appropriately</li> <li>*Borrow and return books on time</li> <li>*Stay on task</li> <li>*Ask for help</li> <li>*Be prepared for learning</li> </ul>	<ul style="list-style-type: none"> <li>*Play by the rules</li> <li>*Participate and enjoy games</li> </ul>	<ul style="list-style-type: none"> <li>*Make a good choice about games being played</li> </ul>	<ul style="list-style-type: none"> <li>*Rocks and sticks stay on the ground</li> <li>*Return equipment promptly at the end of use/time</li> <li>*Be aware of complex roster</li> <li>*Know the rules of the game being played</li> </ul>	<ul style="list-style-type: none"> <li>*Make good choices about the games you play</li> <li>*Return equipment after use</li> </ul>	<ul style="list-style-type: none"> <li>*Turn off the taps</li> <li>*Use at break times</li> <li>*Promptly return to class/playground</li> </ul>	<ul style="list-style-type: none"> <li>*Participate to the best of your ability</li> </ul>

## Non-Classroom Matrix

	<b>Canteen</b>	<b>Lining Up</b>	<b>Office/Sick Bay</b>	<b>Support Groups/Scripture</b>	<b>Eating Time</b>	<b>Transition</b>	<b>Entering &amp; exiting school</b>	<b>Bus Lines</b>	<b>Representing our School</b>
<b>Be Safe</b>	<ul style="list-style-type: none"> <li>*Walk to and from the canteen</li> <li>*Line up sensibly</li> </ul>	<ul style="list-style-type: none"> <li>*Walk to lines sensibly and safely</li> </ul>	<ul style="list-style-type: none"> <li>*Enter and exit sensibly</li> <li>*Take a partner and walk the quickest and safest way</li> </ul>	<ul style="list-style-type: none"> <li>*Enter and exit sensibly</li> <li>*Use the quickest and safest way</li> </ul>	<ul style="list-style-type: none"> <li>*Wash hands before eating</li> <li>*Eat your own food</li> </ul>	<ul style="list-style-type: none"> <li>*Walk</li> <li>*Hands and feet to yourself</li> </ul>	<ul style="list-style-type: none"> <li>*Use pedestrian gates only</li> <li>*Walk bikes and scooters through the school</li> <li>*Use pedestrian crossing</li> </ul>	<ul style="list-style-type: none"> <li>*Walk to lines</li> <li>*Sit and wait quietly</li> <li>*Leave a clear walkway</li> </ul>	<ul style="list-style-type: none"> <li>*Stay with your teacher and group</li> <li>*wear appropriate school uniform</li> <li>*Follow the transport and venue rules</li> </ul>
<b>Be Respectful</b>	<ul style="list-style-type: none"> <li>*Wait your turn</li> <li>*Be patient</li> <li>*Place rubbish in the bin</li> <li>*Say please and thank you</li> <li>*Sit down to eat</li> </ul>	<ul style="list-style-type: none"> <li>*Respect the personal space of others</li> <li>*Line up and wait quietly</li> <li>*Be on time</li> </ul>	<ul style="list-style-type: none"> <li>*Wait patiently</li> <li>*Speak politely</li> <li>*Ring the bell once</li> </ul>	<ul style="list-style-type: none"> <li>*Follow adult instructions</li> <li>*Speak politely</li> </ul>	<ul style="list-style-type: none"> <li>*Put rubbish in the bin</li> <li>* Look after your own belongings</li> </ul>	<ul style="list-style-type: none"> <li>*Quiet voices</li> <li>*Listen for instructions</li> </ul>	<ul style="list-style-type: none"> <li>*Move out of the way of others</li> </ul>	<ul style="list-style-type: none"> <li>*Help younger students</li> <li>*Greet and thank the bus driver</li> </ul>	<ul style="list-style-type: none"> <li>*Show pride in your school</li> <li>*Show respect for others</li> <li>*Always use your manners</li> <li>*Listen to and follow instructions</li> </ul>
<b>Be a Learner</b>	<ul style="list-style-type: none"> <li>*hand in recess and lunch orders</li> <li>*Know what you want to buy and have money ready</li> <li>*Spend only your money and buy for yourself</li> </ul>	<ul style="list-style-type: none"> <li>*Listen to teacher instructions</li> <li>*Look after your belongings</li> </ul>	<ul style="list-style-type: none"> <li>*Deliver message clearly and accurately</li> <li>*Listen and respond appropriately</li> <li>*Return to class promptly</li> </ul>	<ul style="list-style-type: none"> <li>*Try your best</li> <li>*Participate in the lesson</li> </ul>	<ul style="list-style-type: none"> <li>*Make healthy choices</li> </ul>	<ul style="list-style-type: none"> <li>*Line up promptly</li> <li>*Take the quickest and safest route</li> </ul>	<ul style="list-style-type: none"> <li>*Be on time</li> </ul>	<ul style="list-style-type: none"> <li>*Be on time</li> <li>*Have your bus pass/money ready</li> <li>*take care of your belongings</li> </ul>	<ul style="list-style-type: none"> <li>*Take care of your belongings</li> <li>*Listen to and participate</li> <li>*Make good choices</li> </ul>